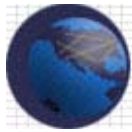


Meeting/Teleconference Name, Date

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Date, Time & Location:	Vocabularies and Common Data Elements Meeting Notes 20040520 meeting from 1300 - 1500 EST
<b>Attendees:</b>	<p>UPMC</p> <ul style="list-style-type: none"> <li>• Rebecca Crowley</li> </ul> <p>Jackson Lab</p> <ul style="list-style-type: none"> <li>• Debbie Krupke</li> <li>• Jim Kadin</li> <li>• Judith Blake</li> <li>• Martin Ringwald</li> </ul> <p>University of Hawaii</p> <ul style="list-style-type: none"> <li>• Leo Cheung</li> <li>• Lynne Wilkens</li> </ul> <p>UC-Davis</p> <ul style="list-style-type: none"> <li>• Cecil Lynch</li> </ul> <p>City of Hope</p> <ul style="list-style-type: none"> <li>• Hemant Shah</li> </ul> <p>Mayo</p> <ul style="list-style-type: none"> <li>• Harold Solbrig</li> <li>• Chris Chute</li> </ul> <p>Albert Einstein</p> <ul style="list-style-type: none"> <li>• Xin Zheng</li> <li>• John Greally</li> </ul> <p>Fred Hutchinson</p> <ul style="list-style-type: none"> <li>• Heather Kincaid</li> <li>• Mark Thornquist</li> </ul> <p>OHSU</p> <ul style="list-style-type: none"> <li>• Veena Rajaraman</li> </ul> <p>UCSF</p> <ul style="list-style-type: none"> <li>• Chris Kingsley</li> </ul>



**Meeting/Teleconference Name, Date**

U Penn

- Craig Street

Ohio State

- Tahsin Kurc

EMMES Corporation

- Claudine Valmonte

NCICB

- Peter Covitz
- Leslie Derr
- Frank Hartel
- William Sanchez
- Juergen Lorenz

NCI/OC

- Larry Wright
- Margaret Haber

SAIC

- Kathleen Gundry

BAH Team

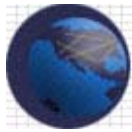
- Christine Richardson
- Michael Keller

Christine Richardson took roll call at the start of the meeting.

**Agenda Item #1: I. Use Case Template**

Peter Covitz requested that the WS review the use case template and send them to the WS Leads or post comments on the Forum by Tuesday, May 25th. From these comments the template will be modified to suit the needs of the VCDE WS. The document will then be distributed to the WS members to serve in the creation of example use cases relevant to vocabularies and common data elements projects.

- Jim Kadin: The template seems to be a generic software use case template. How useful will this be for VCDE?
- Peter Covitz: It is a starting point. If it is so far off that we need to throw it away, that's fine. Please submit comments or suggestions for a more suitable document.



**Meeting/Teleconference Name, Date**

	<ul style="list-style-type: none"> <li>Jim Kadin: Not sure what is a good solution is, but this one is not the best suited for our needs.</li> <li>Peter Covitz: Keep in mind that the template is something that the consumer of the vocabulary will need to fill out. Then the VCDE WS will take that information and work with it. The template is for the customer (consumer), not for us.</li> </ul>			
<b>Agenda Item #2:</b>	<p><b>Face to Face Meeting</b></p> <p>Christine Richardson suggested scheduling the 1<sup>st</sup> face-to-face meeting of the VCDE WS in Washington DC in the beginning of July. The Protégé meeting is being held in Washington DC, July 6-9, 2004, and many VCDE WS participants will be attending.</p> <ul style="list-style-type: none"> <li>Frank Hartel: July 6<sup>th</sup> is tutorials at the Protégé meeting. We might be able to use that day for a caBIG meeting.</li> <li>The meeting needs to be scheduled following the July 4<sup>th</sup> holiday also.</li> </ul>			
<b>Agenda Item #3:</b>	<p><b>Architecture/VCDE Liaison Meeting</b></p> <p>Peter Covitz provided a brief summary of the meeting that was held on May 18<sup>th</sup> between the Liaison group from the Architecture and VCDE WS. Semantics and the use of unique identifiers were discussed. No major decisions were made, but a number of important issues were broached.</p> <p>Liaison comments:</p> <ul style="list-style-type: none"> <li>Harold Solbrig: Do we need to go beyond CDEs for both terminologies and architecture. In other words do we need to go back to UML model presented?</li> </ul> <p>Christine Richardson: We will distribute the meeting minutes to the entire VCDE WS and we can have a more involved discussion once everyone has had a chance to review them.</p>			
<b>Other discussion items:</b>	Harold Solbrig and Chris Chute presented Mayo's Lexgrid model.			
<b>Action Items:</b>	<b>Name Responsible</b>	<b>Action Item</b>	<b>Date Due</b>	<b>Notes</b>
	VCDE WS	Review use case template	5/25/04	
	VCDE WS	Consolidate use case comments on template	5/25/04	Received little feedback.



**Meeting/Teleconference Name, Date**

	Christine Richardson/Mike Keller	Incorporate changes in use case template	5/28/04	
	Christine Richardson/Mike Keller	E-mail minutes from VCDE/ Arch meeting to VCDE WS		

**Please list below and attach Meeting Materials and Agenda (if prepared separately):**